kenny waste management		**Risk Rating Classification**									
		Total Risk Rating (**T**)		Likelihood (L)					Severity Rating (**S**)	Likelihood Rating (**L**)	Total Risk Rating (**T**)
				1	2	3	4	5	1. Negligible	1. Improbable	Severity X Likelihood
		Severity (**S**)	1						2. Minor	2. Remote	
Title: Coronavirus			2						3. Medium	3. Possible	Risk Classification (**R**)
Document No.: RA0029			3						4. Major	4. Likely	1 – 5 LOW
Issue Author: Lauren Ball	Issue Date: 14/10/21		4						5. Possible Fatality	5. Certain	6 – 14 MEDIUM
Revision Author: Lauren Ball			5								15 – 25 HIGH
Revision Date: 01/03/2022	Rev. No.: 3		5 x 5 Matrix								
Renewal Date: 01/03/2027											

Description	**Hazard**	**Who Can Be Harmed**	**Pre-Control Risk Rating**				**Control Measures**	**Post Control Risk Rating**			
			S	**L**	**T**	**R**		**S**	**L**	**T**	**R**
Coronavirus	Contracting Coronavirus resulting in sickness and fatalities Spread of Coronavirus to others	Employees, Contractors, Visitors, Customers, Member of the Public and Persons within a Shared Household	5	4	20	High	***Household** = one person living alone or a group of people living at the same address and who share cooking facilities, bathrooms, or toilets, or living areas. This may include students in halls of residents or employees in hostels or sheltered accommodation. ***Isolate** (*for the purposes of this assessment*) = not to go to work, or not to mix with any members of staff at Kenny Waste Management outside of work, in order to prevent the spread of the virus within the business. ***Fully vaccinated** = received both doses of a UK approved Coronavirus vaccine and it being 14 days or more since the second dose was administered. Symptoms of Coronavirus vary depending on the type of Coronavirus and the strain. You may	5	3	15	High

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			S	L	T	R		S	L	T	R
							experience what is deemed a “main” symptom of a Coronavirus but may not be infected. Any person experiencing one or more Coronavirus symptom, must notify their line manager immediately, over the phone as a first resort or ensuring to maintain a reasonable distance in order to prevent the spread of the virus through particles. Covid-19 Symptoms include, but are not limited to: - A new or continuous cough (This means coughing a lot more than an hour or coughing a lot more than normal, 3 times in a day). - A high temperature (Your back and chest feel hot to touch). - Losing or a change in sense of smell or taste (anosmia). ***Symptoms vary for other types and strains of Coronavirus.*** The company reserves the right to request an employee/ person takes a Lateral Flow Test (LFT), regardless of vaccination status. Should their LFT test result be negative, the employee must return to work without delay, providing proof of their negative result to their line manager (i.e., photo of cassette). Should their LFT test result be positive, the employee will be asked to work from home				

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							(providing this is possible for their role), or work in an isolated area of site where they can maintain a safe distance from others. Should the employee be unable to attend work due to feeling ill from symptoms of Coronavirus, the employee must comply with the procedure set out within the Company's Absence Management Policy, as with all other sickness absences. The company reserves the right to retain copies/ evidence of any test result (i.e., photo of cassette) on the employee's personnel file. The company will be mindful of particular circumstances of those employees/ persons with protected characteristics whereby their risk exposure is greater (i.e., extremely clinically vulnerable/ clinically vulnerable) – *refer to the company's Equality & Diversity policy for further details.* Employees/ persons will be expected to conduct themselves sensibly and with courtesy for others around them who maybe vulnerable to infectious viruses. The latest copy of the Coronavirus Risk Assessment and Infectious Viruses at Work Policy are available upon request and are published on the website.				

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							Third party tippers/hauliers and site visitors are provided with a copy of the current site rules which includes the company's policy for Infectious Viruses at Work Policy. All site rules issued are signed for and acknowledgement slips are retained as company records. The company displays bilingual signage throughout its sites (English & Polish), reiterating preventative behaviours/ Coronavirus etiquette. The company employees a full-time translator to assist in written translations (e.g., signs, posters, and documents) and verbal translations (e.g., toolbox talks) in Polish. The company promotes and encourages preventative behaviours (**Hands-Face-Space-Fresh Air**) and Coronavirus etiquette even if you have no symptoms or are fully vaccinated as you can still carry a Coronavirus infection, which can be passed onto others, especially whilst it is in circulation within the local area. Examples of safe working practices include, but are not limited to: **HANDS:** Wash hands thoroughly and regularly; using soap and water for a minimum of 20 seconds. Hand sanitiser can be used as a minimum; however, it is advised to wash hands with soap and water at regular intervals as well.				

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							Additional hand washing stations have been established on site, including hand sanitiser dispensers. The company uses hand sanitiser with a 70% alcohol content and provides travel hand sanitiser bottles for employees working off-site, where hand washing facilities are limited e.g., drivers and sales staff. Small hand sanitiser bottles are available upon request for individual workstations e.g., desks. Employees/ persons using their own hand sanitiser must ensure there is a minimum alcohol content of 60% in order for it to be effective. Employees/persons are advised to always wash their hands (sanitise as a minimum), **before** eating, drinking, smoking, touching their face (eyes, nose, mouth) or taking a LFT test. **After** coughing, sneezing, blowing their nose, using public transport, or taking a LFT test. The company provides disposable paper towels at all handwashing stations to be used to dry hands; disposing spent towels in the bins provided, not toilet basins, urinals, or sinks. Employees/ persons are encouraged to practice covid etiquette by covering coughs or sneezes using a disposable tissue or a flexed elbow;				

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							ensuring to dispose spent tissues in a bin and wash or sanitise hands immediately after. **<u>FACE:</u>** Although the wearing of face coverings is not mandatory, the company promotes and encourages their use in instances where social distancing is compromised and in a poorly ventilated space. The company provides all employees/persons whose role requires them to attend customer and/or public premises with a pack of disposable face coverings, to be used where the employee/person feels it is appropriate and/or the visiting site rules deem it mandatory. Employees/persons choosing to wear a face covering are advised not to become complacent with other preventative behaviours e.g., social distancing. When wearing a face covering it is important that the wearer covers their nose and mouth properly with the mask, washing, or sanitising hands thoroughly before donning and once removed and avoid contamination by keep touching the mask. Individuals wearing a disposable face covering must remove/replace the mask once it becomes damp, disposing of it in a bin provided. If an individual chooses to wear a reusable face covering (their own), it must be laundered daily.				

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							Single use face coverings and full-face visors are available upon request. Face coverings and/or full-face visors must be compatible with any existing/mandatory PPE required for the role, activity, or environment. **<u>SPACE:</u>** Although social distancing is not mandatory, the company promotes and encourages employees/ persons to maintain a reasonable distance from others where practicable. Construction Drivers generally work alone and Commercial Waste Drivers working with a Loader work in the same pairs as far as is possible. Employees/ persons are encouraged to avoid traditional handshakes, embraces or congregating where possible. Staggered breaks are carried out for operational staff in conjunction with the use of all site canteens, aiding social distancing. Operational staff are encouraged to stagger entry into poorly ventilated communal areas, as far as is reasonably practicable e.g., locker rooms. Perspex screens are in place at key interaction areas e.g., weighbridge. Drivers are encouraged to remain behind screens and sliding windows				

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							fitted when it is essential to attend the office e.g., download tachograph. Operational staff and drivers are encouraged to use their 2-way radio and/or PDA provided to contact the office or workshop where possible, reducing face-to-face interactions. **FRESH AIR:** The company encourages enhancing ventilation where possible e.g., opening windows and conducting team debriefs in a well-ventilated area, where possible. The company maintains a stock of cleaning products, sundries, and PPE. The company promotes and encourages all employees/persons to support cleaning regimes, by wiping down their own workstation throughout the course of the day and communal objects/appliances after touching e.g., kettle. The company provides disinfectant and diluted bleach solution sprays at key areas throughout its buildings. Additional sprays and disinfectant cleaning wipes are available upon request for individual workstations e.g., desks and cabs etc. Drivers/Commercial Waste Loaders are encouraged to wipe-down in cab controls and surfaces using disinfectant or diluted bleach				

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							solution at the start of their shift, during the day and at the end of shift in preparation for the workshop's daily checks and maintenance. A full-time site cleaner is employed by the company, to clean welfare facilities on a continuous loop, including wiping down key touching points with disinfectant e.g., door handles, handrails, keypads, clocking machine, dispensers etc. In the event of an emergency, for example an accident or fire, it is not possible for employees/ persons to maintain social distancing. Any employees/ persons involved in the provision of assistance to others should pay particular attention to sanitation measures immediately afterwards including washing hands. The company promotes and encourages all employees/ persons to source and take regular LFT tests at home to ensure they are attending work safely with a negative result. For further advice on source and carrying out LFT tests contact the H& S Office. Internal periodic SHEQ audits are carried out by the company's competent and qualified SHE & Transport Manager; this includes monitoring the Coronavirus policy and recommended preventative behaviours. Control measures are regularly reviewed, and remedial action is				

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							taken where necessary, any changes are communicated to employees accordingly. The health and safety of employees/ persons is paramount. The company takes the issue of Coronavirus e.g., covid-19, very seriously, which is an expectation of employees to do the same and comply with the contents of this risk assessment and Infectious Viruses at Work Policy. Any employee/person who is found not complying with the company's Infectious Viruses at Work Policy and Coronavirus Risk Assessment will be verbally reminded of such contents and their agreement to adhere to it, in the first instance. Should there be any further breaches after this reminder, the company reserves the right to implement its Disciplinary Policy. *Refer to the Disciplinary Policy for further details.* The company promotes and encourages employees/ persons to practice preventative behaviours and Coronavirus etiquette, when outside of work to help protect the employee, their colleagues, and respective households by preventing the spread. The company promotes and encourages employees to join communication groups made available in order to receive regular updates				

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							including Coronavirus. Example forums include but are not limited to, WhatsApp. The company reserves the right to amend the contents of this risk assessment and the Infectious Viruses at Work Policy, at any time if deemed appropriate for health and safety reasons. Kenny Waste Management may also vary procedures set out in this risk assessment and the Managing Coronavirus at Work Policy, as appropriate in any case, without advance notice.				

THIS PAGE IS TO BE RETAINED BY KWM

By signing I agree to have read and understood risk assessment "Coronavirus – RA0029_V4"; and agree to comply with its contents in my future my working practice.

Print Name:

Signature:

Provider Name:

Provider Signature:

Translator Name:

Translator Signature:

Date:

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